

Minutes of a meeting of the Orton Waterville Parish Council
held in the Village Hall, Glebe Avenue, Orton Waterville, on
Wednesday, 15 February 2012, at 7.30 pm.

Present: Mr M Chambers (in the chair) Mrs J Farnham Mrs B Fearon Mr P Froggitt
Mrs J Goode Mr R Hammerton Mr C Long Mrs D Sandles
Cllr Mrs J Stokes Mr S Warren Mr S Watts

Members of the Public – three

PCSO - none

1. APOLOGIES FOR ABSENCE – Apologies were received and accepted from Cllr G Elsey. NOT present was Cllr S Allen.
2. DECLARATION OF INTERESTS – Interests were declared on the following agenda items:

Item 10(a)	Mrs Farnham, Mr Hammerton, Mr Long, Mrs Sandles	Members of Village Hall management committee
Item 13(a)	Mr Froggitt	Allotment tenant
Item 13(b)	Mrs Sandles	Allotment tenant
Item 13(c)	Mrs Fearon	Allotment tenant

3. PUBLIC FORUM – Mr Nythasan had put in a revised planning application which had previously been refused by the Local Authority Planning Committee. He wanted to explain to the Parish Council what the revisions were. Mr Crack wanted to purchase a memorial seat for the Parish Cemetery but he thought there were better ones available on the market than the one the Parish Council had chosen.
4. LOCAL POLICING MATTERS – PCSO Amanda Butler sent her apologies as no officer was available to attend.
5. REPORTS FROM WARD COUNCILLORS – Cllr Stokes reported that she had made enquiries regarding the request for a replacement bin but that these matters now come under the remit of Neighbourhood Committees. The Neighbourhood Committee has it on its list but the list will have to be prioritised. She also agreed to investigate the reported cracks in the Brimbles Way footpath. This report was accepted.
6. REPORT FROM CPALC – A report of the recent meeting was circulated by Mr Froggitt and accepted.
7. REPORT FROM BUDGET MEETING – A report of a meeting with the City Council was circulated by Mr Froggitt and accepted.
8. REVIEW OF NEIGHBOURHOOD COMMITTEES – Mr Froggitt had circulated a draft reply which he proposed to send from the Parish Council. This was accepted in general but a few phrases would be better amended or left out altogether. Mr Froggitt agreed to amend the draft before sending it.
9. MINUTES OF THE MEETING HELD ON 18 JANUARY 2012 – Mr Froggitt proposed and Mrs Farnham seconded that these minutes be signed as a true and correct record. This was carried.
10. MATTERS ARISING FROM THE MINUTES
 - (a) Village Hall (*minute 7a*).
An offer letter was sent to Messrs Hall & Son and a signed copy of Terms and Conditions is awaited.
 - (b) Proposed Crossing on Oundle Road (*minute 7b*).
No further communication has been received from the Highways Authority.
 - (c) Tree Maintenance (*Minute 7c*)
From the three contractors invited to tender Jeff Rowlett Ltd was the lowest. Mr Chambers proposed and Mr Hammerton seconded that the quotation submitted by Jeff Rowlett Ltd be accepted. This was carried.
 - (d) Fencing (*Minute 7d*)
These boundary markers are now in place at the Play Area.

- (e) Vacancy for Clerk (Minute 7e)
Seven people were short listed for interview and the interviewing team have recommended the appointment of Mrs Alison Pieczonka-Brown at a salary of £10,605. Mr Hammerton proposed and Mrs Sandles seconded that this recommendation be accepted. This was carried.
- (f) Replacement Bin (Minute 7f)
This item was dealt with under Councillors Reports.
- (g) Website (Minute 9)
Having had a meeting with Robert Maskill from Clayton Internet Services, who host the Parish Council's website, the Parish Council had to decide on one of four options; 1. Do nothing, the site stays as it is, 2. Site stays as it is but has a total redesign, 3. Site stays looking the same but moves to a dedicated new domain, 4. Site has a total redesign and moves to a dedicated new domain. Mr Froggitt proposed and Mr Hammerton seconded that the Parish Council should go with option 3 for the time being with a view to redesigning in the future. The domain name would be OWPC.INFO. This was carried.

11. CORRESPONDENCE RECEIVED

- (a) Nomination for Queen's Garden Party – Nominations were requested by CPALC. To be in before the closing date, Mr Chambers' name was re-submitted by the Clerk, since he was unsuccessful last year. This was noted.
- (b) Grant to St Botolph's School – A letter of thanks was received from St Botolph's School for the financial help with their project. Not all the grant was used and there remained a surplus. It was agreed that the correct procedure would be to return the unused portion of the grant. Mr Chambers proposed and Mr Froggitt seconded that this should be done. It was carried.
- (c) Neighbourhood Committees – This item was dealt with under item 8.
- (d) Conference on Local Government Efficiency – It was agreed that Mrs Fearon would represent the Parish Council when attending this Conference. Therefore, Mrs Sandles proposed and Mr Hammerton seconded that her travelling costs should be reimbursed. This was carried.
- (e) War Memorial Records – A request was received for information about the names inscribed on the parish War Memorial. However, no records exist in the Parish Council archives about this.
- (f) Public Rights of Way Service – It had come to the attention of Mr Froggitt that the Rights of Way Officer was not being replaced at the City Council when he retires. Mr Froggitt had written personally to the City Council about this and has circulated their reply for information. This was noted.

12. BURIAL GROUND – It was agreed to obtain a quotation from Beebys to re-position the notice board. It was agreed to accept Mr Crack's offer to investigate other suppliers of memorial seats and report back to the Parish Council.

13. ALLOTMENTS – It was agreed to pay for the new Clerk and Mr Froggitt to go on an allotment training course. The proposals put forward and circulated by Mr Froggitt will therefore be deferred until after the training course has taken place.

A suggestion was made to put an explanation of the increase of allotment rents on to the website. This was agreed in principle and Mr Froggitt volunteered to circulate a proposed wording. This will be put forward as a motion on the next agenda.

14. FINANCE AND ADMINISTRATION

(a) The following payments were authorised

Beebys Landscaping Ltd	Cemetery maintenance	£273.00
Peterborough Office Supplies	Stationery	£53.34
J Bradley Fencing	Play Area Boundary Markers	£508.80
Society of Local Council Clerks	Annual Subscription	£140.00
Clerk's salary (for February)	Salary	£620.45
HM Revenue & Customs (for February)	NI & Tax	£180.80

(b) Income received to date

Bank Interest	£0.52
Allotment rent	£15.00

15. PLANNING MATTERS

(a) Applications received

11/01597/HHFUL	Replacement Roof at 25 Cherry Orton Road, Orton Waterville	No objection
12/00058/HHFUL	Alter boundary at 19 The Rookery, Orton Wistow	No objection
12/00065/HHFUL	Extension at 2 The Orchards, Orton Waterville	No objection

(b) Decisions on previous applications

11/01862/HHFUL	Extensions at 18 Ferryview, Orton Wistow	Refused*
11/01974/ADV	New signs at Showground, Alwalton	Granted

* This was refused on the grounds that the proposed extension would result in a two storey gable wall being erected approximately 5 metres from the rear windows of a neighbouring property. These windows serve habitable and non-habitable rooms. The proposed wall would create an overbearing and intrusive impact, and an unacceptable outlook from the rooms.

16. MAINTENANCE AND OTHER MATTERS – There were none.

17. ANY OTHER BUSINESS – It was noted that a speed survey had been done on Lady Lodge Drive. The average speed did not go above 30 mph. An invitation to visit the showground had been extended to the Parish Council. The Clerk will negotiate a time and date for the visit. The Peterborough Development Plan was received and passed to Mr Froggitt for review. There being no further business the meeting closed at 9.20 pm.