

(h) Consultation on Planning Applications (*minute 7a*).

Mr Froggitt reported that he was elected as Vice-Chairman of CPALC and a representative on the Standards Committee. The new Neighbourhood Councils was the main item on the agenda and the new planning consultation process will be on the agenda of the next Parish Liaison meeting. This report was accepted. It was agreed that receiving the planning applications electronically only was not practical and that the continuance of paper copies should be lobbied for. No representative from the Parish Council was able to be at the Parish Liaison meeting, where it was being discussed, because the meeting was on the same night as the Parish Council meeting.

7. CORRESPONDENCE RECEIVED

- (a) Allotments – A letter was received from a resident regarding the view of the allotments from her window. She particularly objected to the white boards on one of the allotments. Mr Froggitt agreed to speak to the allotment holder with a view to reaching a voluntary solution.
- (b) Register of Electors – Application forms for the register of electors was circulated. This was noted.
- (c) War Memorial – Notice of a Conference by the War Memorial Trust was received. This was noted.
- (d) Peterborough Tree Services – A controlled waste transfer note was received. It was agreed to sign this document since the Parish Council often uses this contractor.
- (e) Buckingham Palace Garden Party – An email was received from CALC. It was agreed to nominate Cyril Long, Ann Thornley and Michael Chambers for entry into the draw for attending this function.

8. BURIAL GROUND

Due to winter holidays, tender documents had not yet been produced by the Architect. He had agreed to produce them for the next meeting.

Mr Hammerton had accompanied the Clerk on a training day at the offices of the City Council's Bereavement Manager. He reported on several important matters that had arisen from that meeting and it was agreed to form a working group to review these matters. The following people were appointed to the working group: Mr Chambers (Chairman), Mrs Farnham, Mr Froggitt, Mr Hammerton, Mr Long and Mrs Hall (Clerk).

The installation of the Cemetery Management Software and the training day has been postponed by the software company. It was agreed that a back-up manual system would be advisable. It was, therefore, agreed to purchase statutory Burial and Grave Registers.

9. STORAGE SHEDS

It was confirmed by the Chairman that the former tenant had vacated the property. It was agreed that, since the Parish Council has vacant possession, the solicitor could release the funds. It was also agreed to contact P J Thory Ltd to complete the demolition work in accordance with the quotation issued a year ago. It was also agreed to request a separate quotation for topsoil.

10. ALLOTMENTS

- (a) Wyman Way – It was agreed to request a quotation for clearing redundant allotments and self-seeded saplings, re-seed virgin ground and an annual cut.
- (b) Cherry Orton Road – As stated above, the complaint is being dealt with by Mr Froggitt, the remaining shed is to be demolished and the plot made into a car park, and the plot of the former shed is to be prepared for making into additional allotments.
- (c) Gostwick – A quotation is to be requested for annual weeding of the Car Park.

11. FINANCE AND ADMINISTRATION

(a) The following payments were authorised

M Russell (pond maintenance)	£40.00
Peterborough Office Supplies (stationery)	£16.04
Anglian Water (Cherry Orton Road allotment water charges)	£68.11
SLCC (annual subscription)	£95.00
HM Revenue & Customs (Tax and NIC)	£101.10
Clerk's Salary (for January)	£395.20
Expenses	£19.20

(b) Income received to date

J Hopper – shed rent	£140.00
Allotment rents	£36.00
Capital Expenditure grant	£69,727.92
VAT Refund	£2,320.39
Bank Interest	£0.63

- (c) Budget for 2010/11 – Information regarding the current expenditure and a projection showing the estimated position at the end of the year was circulated. From this information a budget was set and it was agreed to keep the precept at £12,000 – the same as last year.

12. PLANNING MATTERS

(a) New applications since last month

09/01456/FUL	New building at St John's School, Orton Goldhay	No objection
09/01177/FUL	Extension at 16 Svenskaby, Orton Wistow	No objection
09/01450/ADV	Sign at 64 Innovation Way, Lynch Wood	No objection
09/01387/FUL	Fencing at St John's School, Orton Goldhay	No objection

(b) Decisions on previous applications

09/01126/CON	Demolition of garage at 48 Cherry Orton Road	Granted
09/00987/FUL	New dwelling at 48 Cherry Orton Road	Withdrawn

13. MAINTENANCE AND OTHER MATTERS – The following maintenance matters were raised:

- (a) A light is out in Mill Crescent – the lamppost is numbered PCC1. It was agreed to notify the Street Lighting Team.
- (b) A light is out on the footpath at the back of 11 Rangefield. It was agreed to notify the Street Lighting Team.
- (c) Repairs need to be done on the Bus Shelter on Oundle Road. It was agreed to obtain quotations.

14. ANY OTHER BUSINESS – There being no further business the meeting closed at 9.55 pm.