

Minutes of a meeting of the Orton Waterville Parish Council
held in the Village Hall, Glebe Avenue, Orton Waterville, on
Wednesday, 16 November 2011, at 7.30 pm.

Present: Mr M Chambers (in the chair) Cllr G Elsey Mrs B Fearon Mr P Froggitt
Mrs J Goode Mr R Hammerton Mr C Long Mrs D Sandles
Mr S Warren Mr S Watts

Members of the Public – 2

PCSOs – none

1. APOLOGIES FOR ABSENCE – Apologies were received and accepted from Cllr Mrs J Stokes, Mrs J Farnham and Cllr Mrs S Allen.
2. DECLARATION OF INTERESTS – Interests were declared on the following agenda items:

Item 7(a)	Mr Hammerton, Mr Long, Mrs Sandles	Members of Village Hall management committee
Item 8(b)	Mr Long	Resident sharing a common boundary
Item 11 (a)	Mr Froggitt	Allotment tenant
Item 11 (b)	Mrs Sandles	Allotment tenant
Item 11 (c)	Mrs Fearon	Allotment tenant

3. PUBLIC FORUM – Mr Nythasan, the applicant of a planning application at 39 Dunblane Drive, was allowed to put his case for this particular application to the Parish Council. He had revised the application following the previous objections of the Parish Council. The Parish Council will look at the revised plan under item 13a on the agenda.
4. LOCAL POLICING MATTERS – There were no PCSOs present. Sgt Thorpe apologised that he did not have any officers available to send. In reply to the Parish Council’s queries he replied that he had someone in custody regarding the vehicle crimes and that they had a suspect for the reported burglary. The Gostwick allotments were adopted as a panel priority at the recent panel meeting due to the recent spate of thefts and damage to sheds. Door knocking has been completed and site security looked at. PCSO Amanda Butler sent a written report on incidents which had been reported over the past month.
5. REPORTS FROM WARD COUNCILLORS – Cllr Allen sent a written report with her apologies for the meeting. She reported that Mr Nythasan had contacted her about the planning application and that she had called it in to go to the planning committee. Cllr Elsey reported on discussions he had had with CBRE regarding Ortongate. CBRE had acquired Ortongate from the previous owners with planning permission for a revised roadway system but found that the previous owners did not own all the land. This has led to the new road system not being able to be completed. Discussions concerning this are continuing.

Terms of Reference for Neighbourhood Committees can be found on the City Council’s website. The next Neighbourhood Committee will be on 13 December 2011 at Hampton Vale Community Centre.

6. MINUTES OF THE MEETINGS HELD ON 19 OCTOBER 2011 AND 5 NOVEMBER 2011 – Mr Hammerton proposed and Mrs Sandles seconded that these minutes be signed as a true and correct record. This was carried.
7. MATTERS ARISING FROM THE MINUTES

(a) Village Hall (minute 7a).

The Village Hall Management Committee had no objection to the contract being given to Peterborough Tree Services subject to certain Terms and Conditions. These were sent to them for signature and approval but no response has been received from them to date.

(b) Proposed Crossing on Oundle Road (minute 7b).

This item is pending and it was agreed to leave it on the agenda.

(c) Tree Maintenance (Minute 7c)

Only one verbal quotation of £450 was received. The others didn’t reply. It was agreed to try to get at least one other quotation for comparison purposes. A letter was received from a resident regarding a silver birch tree on the Play Area. It was agreed to include this in the tree inspection.

(d) Fencing (Minute 7d)

The Working Group, having visited the site, agreed to put the following motion to the Parish Council:

The former roadway to Lady Lodge Farm, which was once in the Parish of Orton Longueville, being not the property of the Orton Waterville Parish Council, it is proposed that the eastern boundary of the Play Area, off Wyman Way, (which is registered in the name of the Parish Council as Common Land) shall be marked by a maximum of six and a minimum of three metal posts (approximately one metre in total length) firmly fixed in concrete at convenient, and therefore not regular, intervals and placed approximately four metres from the eastern edge of the former roadway (ie at the top edge of the embankment) and approximately in line with the end of the fence which was erected in the position of a previous fence several years ago by the owner of 12 Pembroke Avenue to enclose the roadway behind his property. Once these posts are in place, a letter should be sent to the residents simply stating that some posts had been erected which marked the line of the land registered in the name of the Parish Council.

Mrs Sandles proposed an amendment – to add the following words at the end of the last sentence:

. . .and this will be accompanied by a simple plan. This was seconded by Cllr Elsey and carried.

The Clerk agreed to reply to Mr Bradley's quotation and invite him to re-submit a new tender. Mr Long and Mr Hammerton agreed to meet on site with Mr Bradley. This is to be arranged.

(e) Training Seminar (Minute 8b)

Mr Froggitt gave a report on the Seminar attended by him and Mrs Goode and the Clerk. All felt it was worthwhile and interesting.

(f) Parish Council Liaison meeting (Minute 8d)

In the Chairman's absence, Mrs Fearon attended this meeting. She reported that Darren Sharpe had spoken on Best Practice and had recommended to have trees surveyed regularly. It was agreed to contact Caroline Hall to see if she would tender for this.

8. CORRESPONDENCE RECEIVED

- (a) Clerk's Retirement – The Chairman had received a letter from the Clerk notifying him of her intention to retire at the end of the financial year. He had accepted this with appreciation for her services to the Council. A group of councillors will be required to deal with the Vacancy. It was agreed that Mr Froggitt, Mr Long and Mrs Goode will assist the Chairman in dealing with this.
- (b) Hedge bordering the Play Area – A letter was received from a resident, whose property shares the boundary with the Play Area, giving notice that he will be doing maintenance work on the hedge, at his own expense, and that contractors may be seen on the Play Area carrying out this work. This was noted.

9. GRANT AWARDING POLICY – A revised version of this policy (Issue B) was circulated to members. Cllr Elsey proposed that this version be adopted as the Parish Council's grant awarding procedure. This was seconded by Mrs Sandles and carried.

10. BURIAL GROUND

Health and Safety matters

- (i) Defects – A qualified engineer would have to assess whether the defects were latent. On the Architect's advice, Stafford Engineering Ltd was instructed to inspect the cemetery paths.
- (ii) Shoring of Graves – During a Health & Safety inspection, it was noticed that the grave diggers were not using shoring. It was agreed to contact the Funeral Director about this as they are contracted by them.
- (iii) Mechanical Digging – This was discussed but it was agreed to keep the rule to not allow mechanical digging.

11. ALLOTMENTS

- (a) Wyman Way – The annual grass cutting was completed satisfactorily.
- (b) Cherry Orton Road – Water has now been turned off and the taps removed.
- (c) Gostwick – Mrs Fearon reported that allotment 15A was not being tended.

12. FINANCE AND ADMINISTRATION

(a) The following payments were authorised

D Hazlehurst	Internal audit	£300.00
Beebs	Churchyard and Cemetery maintenance	£627.00
Beebys	Annual meadow cut	£390.00
Orton Community Quilters	Grant under section 137 LGA	£200.00
Cambs SLCC	Training Seminar	£80.00
Clerk's salary (<i>for November</i>)	Salary	£620.45
HM Revenue & Customs (<i>for November</i>)	NI & Tax	£180.80
Expenses (<i>for November</i>)	Reimbursements	£33.82
Peterborough Office Supplies	Stationery	£68.95
Royal British Legion	Poppy Wreath for War Memorial Service	£18.00

(b) Income received to date

Bank Interest	£0.50
Allotment rent	£60.00
Interment Fees	£1,100.00

(c) Pre-Budget Planning – Possible extra items identified for the next budget were Increased costs for a new Clerk, Footpath repair, and cleaning of War Memorial.

13. PLANNING MATTERS

(a) Applications received

11/01620/HHFUL	Extension at 65 Church Drive, Orton Waterville	No objection
11/01598/HHFUL	Extension at 39 Dunblane Drive, Orton Southgate	No objection*
11/01553/HHFUL	Extension at 26 Whitewater, Orton Wistow	No objection
11/01623/CTR	Tree work at 57 Cherry Orton Road, Orton Waterville	No objection
11/01639/HHFUL	Extension at 10 Cherry Orton Road, Orton Waterville	No objection

* Having considered the revised application, the members agreed to withdraw their previous objection. The Clerk was instructed to withdraw the request to refer to Committee.

(b) Decisions on previous applications

11/01351/FUL	Extension at 9 Overton Way, Orton Waterville	Granted
11/01452/CTR	Tree work at 1 Church Lane, Orton Waterville	Granted
11/01506/CTR	Tree work at the Windmill, Orton Waterville	Granted

14. MAINTENANCE AND OTHER MATTERS – It was agreed to ask the City Council to replace the rubbish bin missing from the Ham Lane lay-by.

15. ANY OTHER BUSINESS – There being no further business the meeting closed at 9.55 pm.