

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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NOTICE OF MEETING: Orton Waterville Parish Council

DATE: Wednesday 18th March 2020

TIME: 7.00 pm

VENUE: Village Hall, Glebe Avenue, Orton Waterville

All Councillors are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.

This meeting is open to the public (including press).

There will be 15 minutes at the beginning of the meeting to hear public questions and comments. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

A Brown

Mrs A Brown
Proper Officer
12th March 2020

Members: 13 Quorum: 5

A G E N D A

7.00pm Public Question Time

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

214/03-20 Apologies for absence

To receive and accept apologies for absence

215/03-20 Declaration of Interests and Dispensations

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item

216/03-20 Parish Councillor Vacancy

Co-option of councillor

217/03-20 Local police matters

To receive any reports on crime levels in the parish and to resolve any actions

218/03-20 The Windmill Public House – Asset of Community Value

To receive matter of concern and agree action

219/03-20 Ward Councillors

To receive reports from Ward Councillor on mutual matters concerning the parish

220/03-20 Minutes of previous meeting

To approve and sign the minutes of the meeting held on 19th February 2020

221/03-20 Clerk's update

To receive update from actions at previous meetings

222/03-20 Correspondence received

1. CAPALC: March 2020 bulletin
2. CAPALC: NALC Chief Executive Bulletin
3. CAPALC: Councillor training sessions
4. CAPALC: Stewardship Circle co-design day 30th March 2020.

5. CAPALC: First Aid for Mental Health training 28th April 2020
6. Cambridgeshire County Council: Stanground Closed Landfill Energy Project Update.
7. NALC: Coronavirus update.
8. NALC: Ground-breaking research on dementia
9. Citizen Advice Peterborough: From 1st April 2020, the face to face drop-in service will close
10. Peterborough City Council: Nominations pack for Parish Council elections
11. Peterborough Highway Services: Oundle Road, Alwalton Highway Improvement Project

223/03-20 Parish Council Website
To receive update and agree action

224/03-20 The Gannocks play area

1. To consider and agree request from local Community Interest Company (C.I.C) to hold an Easter event for families in the Ortons
2. To receive any updates and agree any action

225/03-20 Parish Lengthsman
To receive update and agree action

226/03-20 Adoption of new and updated policy documents

1. Code of conduct – updated
2. Equality and Diversity policy - new

227/03-20 Reports from outside bodies
To receive reports

228/03-20 Bulky waste collection
To receive update and agree action

229/03-20 Cemetery
To receive matters of concern and agree action

230/03-20 Allotments
To review matters of concern and agree action

231/03-20 Finance & Administration
1. To review and approve items of expenditure:

The Orton Oracle	May 2020 news article	£15.00
Gattonero	Website security monitoring March 2020	£10.00
R Harding & Son Landscaping	Cemetery, Churchyard, The Gannocks, allotment maintenance	£1091.00
Orton Waterville Village Hall	Hall hire April 2019 – March 2020	£200.00
Peterborough Limited	Lengthsman service – March 2020	£2290.55
CAPALC	Councillor Training – Cllr Dr Sridhar	£75.00
Peterborough Limited	Bulky waste collection 8 th February 2020	943.82
Secure Fast Hosting Ltd	Domain renewal (22/03/20-21/03/21)	£14.40
Mrs A Brown	Clerk's salary (Mar 2020)	£1190.34
Mrs A Brown	Clerk's expenses and reimbursements	£56.46
Cambridgeshire County Council	Superannuation (Mar 2020) employer/employee contributions	£585.77
HM Revenue & Customs	Tax and NI (Mar 2020)	£253.51

2. To note any income received
3. To note end of month accounts and resolve bank reconciliation
4. To review current banking arrangement and agree action

232/03-20 Planning matters
To resolve to submit comments where appropriate on applications. Please note that any applications received following the issue of this agenda will be considered.

233/03-20 Maintenance matters
To receive and resolve any matters requiring action

234/03-20 Future agenda items and announcements
To receive matters of relevance for inclusion at the next meeting

- 235/03-20 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC**
To resolve that in accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting
- 236/03-20 Clerks annual review**
To receive report and agree any action
- 237/03-20 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND THE PUBLIC**
To resolve that the confidential business having been concluded, the Press and Public be readmitted to the meeting
- 238/03-20 Date of next meeting**
Wednesday 15th April 2020