

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 19th December 2018 at 7:00 pm.

PRESENT: Councillors J. Farnham (Chair), J. Goode, D. Sandles, M. Chambers, J. Howell, B. Warne, B. Fearon, L. Moore, R. Proudfoot, T. Rouse and Mrs A Brown (Clerk).

Members: 13 Quorum: 5 Members of the public: 5

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LGA 1972 s 100.

196/12-18

Apologies for absence

Apologies were received and accepted from Cllr Stokes (personal) and Cllr Airey (personal). No apologies had been received from Cllr Aitken.

197/12-18

Declaration of Interests and Dispensations

None.

198/12-18

Local police matters

Cllr Howell reported that the police were holding an Action Day tomorrow. They will be at the Orton Centre between 12 pm and 3 pm. Afterwards they will be knocking on doors in Orton Southgate asking to residents to ensure that they lock their vehicle whilst they are at home. Cllr Howell hopes that more notice is given when the police have their next Action Day within the parish.

199/12-18

Ward Councillors

Cllr Fearon stated that she had asked Cllr Stokes to report to the correct authorities that staff who are working at the car wash at the Orton Centre car park are not being provided with the correct protective work wear by the owners. She is concerned that not wearing waterproof clothing whilst working outside in the cold and with water was a hazard to their health. Cllr Moor informed Cllr Fearon that the matter could be referred to the Health and Safety Executive.

Cllr Howell reported that:

1. The no. 60 bus service is under threat due to Peterborough City Council looking to make savings in their budget.
2. Northgate is in the process of being finished off ready for the developer to handover the area to Peterborough City Council.
3. Due to the lack of general tree maintenance over the last few years, many are overgrown with ivy. This affects the health of the tree and can potentially cause problems within the parish.

200/12-18

Minutes of previous meeting

The minutes of the Orton Waterville Parish Council meeting held on 21st November 2018 were agreed and RESOLVED as a correct record of the meeting and signed by the Chair.

201/12-18

Clerk's report

Actions taken following the meeting held on 21st November 2018:

1. 183/11-18: Amey have been shown the new bench location overlooking the field near Cherry Orton Road pond. A new bench will be installed at Beckingham rather than try and re-use the old bench which was removed from the corner of Cherry Orton Road/Oundle Road as it would need modifications to it before installation. Peterborough City Council will let the Clerk know if they are able to replace the two wooden benches on the footpath between the Orton Centre and Debdale.
2. 187/11-18: James Collingridge at Peterborough City Council is looking to see if he has any available fly tip deterrent signs which can be put up in Ham Lane.
3. 193/11-12: Highways has informed the Clerk that a Traffic Regulation Order application to restrict waiting times in the lay-by would need to be applied for before a sign can be put up. This will be added to the next Order in the new financial year.

202/12-18

Correspondence received and noted

1. CAPALC: AGM minutes and members letter.

2. CAPALC: December bulletin.
3. CAPALC: Legal Topic Note 87 – Procurement.
4. NALC: Chief Executive bulletin.
5. Samaritans – volunteers required.
6. Nene Park Trust volunteer opportunities: Visitor Centre and events assistants, volunteer ranger, conservation & gardening volunteers <https://www.nenepark.org.uk/support-us/volunteer>
7. Citizens Advice Peterborough: Outreach service at Orton Library, Bushfield, every Monday 2pm – 4.30pm.

203/12-18

The Cambridgeshire Police Shrievalty Trust grant request

The Trust Manager from the charity gave a brief overview of their work. They visit elderly victims of crime, help secure the homes of the elderly and help vulnerable or domestic abuse victims living within the parish. The charity also runs pro-active events where they educate people to try and safeguard themselves and their homes from crime. It was RESOLVED to award the full grant request of £300. It was also agreed that the Trust Manager provides the Parish Council with a proposed pro-active campaign which the charity could run within the parish and be funded by the Parish Council.

204/12-18

The Gannocks

1. Cllr Farnham reported that although the play area was finished, there were still a few issues with the matting and ground levels. The Clerk has asked Play and Leisure for a discount on the final bill with the view that the savings can be used to ask the Parish Council maintenance contractor to re-level the surface areas under the matting. It was also agreed that the Clerk asks the contractor to put wood chip along the track which is used by residents to cross the field.

Action: Clerk.

2. Cllr Moore reported that he is still looking at the required maps for the survey. Cllr Proudfoot stated that there should be a draft survey ready for the next meeting. It was also agreed to re-name this agenda item as 'Enhanced green spaces'. Cllr Farnham stated that the Wildlife Trust management working group which was originally set up to look at the needs of The Gannocks, must be addressed when the results of the survey are received.

Action: Cllrs Moore and Proudfoot.

3. The tree survey is due again as it was last carried out two years ago. It was RESOLVED that a new tree survey is carried out.

Action: Clerk.

205/12-18

Parish Lengthsman

It was agreed that the parish is looking much tidier. The Clerk reported that the Lengthsman will not be able to use the Glutton machine as Amey cannot connect electricity to his lock up. It was agreed that the Clerk informs Peterborough City Council that the Parish Council do not require the machine. The Clerk reported that she has received written permission from Persimmon Homes stating that the Lengthsman is allowed to go into Northgate as part of his rounds.

206/12-18

Community Asset Transfer of Orton Wistow Community Centre

The Clerk reported that Cate Harding at Peterborough City Council has informed her that Orton Wistow Community Association will be taking on the lease of the building as they are too far done the process for it to be restarted by the Parish Council. There is still the question of who is going to take over the community centre at Matley. Cate Harding will inform the Clerk if there is a possibility that the Parish Council can take on the building.

207/12-18

Bulky waste collections

The next Orton Waterville collection is on 26th January 2019, 10 am – 12 pm in the small car park at the back of Orton Centre.

Orton Longueville Parish Council has booked their collection dates for 2019: 30th March, 10th August and 7th December, 10 am – 12 pm in the Herlington car park, Orton Malborne.

208/12-18

Reports from outside bodies

Orton Counselling Service for Young People – Cllr Sandles reported that she had attended the recent meeting. Reports from the charity have been circulated by the Clerk.

Cllr Farnham stated that Ormiston Bushfield Academy are looking into providing an additional counselling service and may approach the Parish Council for help with funding.

209/12-18

Speedwatch

In abeyance until March 2019.

210/12-18

Cemetery

1. Health and Safety report

Cllr Farnham stated that she and the Clerk had met with the Parish Council cemetery landscaping contractor to discuss and address the following findings in the report:

- The Clerk will write to the family of the rose bush which has been planted by them and inform them that it will be moved as this area is only for plants purchased through the Parish Council.
- Moss on the footpaths will be removed.
- Small potholes in the footpaths will be filled in.
- The grassed area for cremated remains area will be closed off in the New Year. Sanctum units will then have to be purchased for cremated remains burials.
- The ground in the first row of burials will topped up with soil and levelled off.

Action: Clerk and Parish Council maintenance contractor.

2. Cllr Farnham suggested that the fees are reviewed as she recently supported a family who found that they were struggling to pay for an interment. She stated that the Parish Council fees seem quite high when compared to other parishes. The Clerk stated that she thought that the reason for the high interment costs was due to the fees being incorrectly set when the cemetery was first opened. It was agreed to set up a Task and Finish group to review cemetery fees as this had not been done for a number of years. Cllr Farnham, Goode and Chambers agreed to take on this task.

Action: Cllrs Farnham, Goode and Chambers

3. There had been no further reports of empty alcohol bottles in the bin. The Clerk has also put up a notice stating that the area is a 'Designation Public Place Order' which means that alcohol is not allowed to be consumed in the area.

211/12-18

Allotments

There were no matters of concern.

212/12-18

Finance & Administration

1. The following items of expenditure were approved:

Wave	Water charges – Cemetery	£17.39
Came & Company	Additional insurance premium re: new play equipment	£69.12
R Harding & Son Landscaping	Cemetery and Churchyard maintenance including shrub trimming, new rose bush and turn off water at allotments	£434.16
R Harding & Son Landscaping	Supply and fit new fence to play area including our minor landscape works	£5250.00
Gattonero	Website security monitoring Dec 18	£10.00
Enterprise Managed Services Ltd	Parish Council Lengthsman service – Dec 2018	£2290.55
Mrs A Brown	Clerk's salary (Dec)	£1159.77
Mrs A Brown	Clerk's expenses and reimbursements	£58.33
Cambridgeshire County Council	Superannuation (Dec) employer & employee contributions	£550.56
HM Revenue & Customs	Tax and NI (Dec)	£255.61

2. Income received

Burial fees	£1265.00
Orton Longueville Parish Council	£8.25
HSBC bank interest	£??

3. It was RESOLVED to approve the end of month accounts and bank reconciliation.
4. Budget proposals were presented by the Clerk and discussed. The precept for the next financial year 2019/20 was also discussed.

RESOLVED: to keep the precept at the same level £13.54 (band D) per household for the next financial year 2019/20.

Suggested project provisions for the next financial year were agreed as follows:

- Green space survey -£1000
- Green space enhancements - £10,000 (£2,000 per ward)
- Play area improvements at Stagsden - £20,000
- Play area improvements at Wistow - £15,000
- Play area improvements at Pennington & Reepham - £5,000
- Outdoor gym within the parish - £10,000
- Counselling Service/provision at Ormiston Bushfield Academy - £10,000
- Development of Neighbourhood plan - £5,000
- Church cemetery maintenance i.e. repair of boundary wall - £5,000
- Orton Counselling Service grant request - £1,500

213/12-18

Planning matters

1. It was RESOLVED to submit comments where appropriate on applications as below:

18/02017/OUT	Outline application with details of access for up to 8,361sqm (90,000sqft) of office (Class B1) floor space and 880sqm	See appendix A for comments to be
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	(9,472sqft) of retail (Class A1 - A5) floor space, alongside associated parking areas and site works at The Pearl Centre, Lynch Wood, Peterborough PE2 6FZ	submitted to Peterborough Planning department
18/02037/CTR	Proposal T1 Silver birch: reduce height by 3m and prune to create balanced crown. T2 Cedar: reduce protruding north-west pointing lower branches by approx. 1-2m at Rosemary 38B Cherry Orton Road Orton Waterville Peterborough PE2 5EQ	No Comments
18/02055/CTR	Proposal One Yew Tree- raise crown slightly to give building clearance by 1.5m at 22A Cherry Orton Road Orton, Waterville, Peterborough PE2 5EF	No Comments
18/02059/TRE	Proposal TPO 09/1989: Woodland Tree Belt adjacent to Car Park (W1) - Clear back to give 1 m clearance into the woodland from kerb line and crown raise to give 5m vertical clearance from kerb edge. Clear around existing cameras and street lights to give 2m clearance at Orton Enterprise Centre, Bakewell Road, Orton Southgate, Peterborough	No Comments
18/02046/FUL	Demolition of existing Little Chef building and replacement with Starbucks Coffee Shop and Drive-thru at Little Chef, Great North Road, Alwalton, Peterborough PE27 3UG	No Comments

214/12-18

Maintenance matters

1. Fly tip near the garages behind Church Drive shops had been reported to the Clerk by a local resident. This is being dealt with by Cllr Stokes.
 2. The parked Gibbs van in the layby on Oundle Road is to be reported to the Enforcement Team at Peterborough City Council.
- Action:** Clerk.

215/12-18

Future agenda items and announcements

Announcement: Cllr Howell stated that she is looking to use her Leadership Fund to either: install a new bench near The Rookery in Orton Wistow; purchase a litter picking kit for; set up a CCTV pilot to catch fly tippers in Orton Goldhay.

Announcement: A representative from Ormiston Bushfield Academy will be attending prior to the next meeting at 6.30 pm to explain why they would like the Parish Council to help with funding them setting up their own counselling provision within the school several times a week.

Agenda item: The footpath on Cherry Orton Road leading towards Oundle Road requires attention.

216/12-18

Date of next meeting

Wednesday 16th January 2019.

There being no further business, the meeting closed at 9.10 pm.

Appendix A

Agenda item 18/02017/OUT - Outline application with details of access for up to 8,361sqm (90,000sqft) of office (Class B1) floor space and 880sqm (9,472sqft) of retail (Class A1 - A5) floor space, alongside associated parking areas and site works at The Pearl Centre, Lynch Wood, Peterborough PE2 6FZ: Comments to be submitted to Peterborough City Council in objection to this application:

- The increase to the number of vehicles that will need to park on Lynch Wood Business Park will increase congestion on local roads and on Lynch Wood itself.

- At peak times it is already extremely difficult to cross Lynch Wood on foot safely owing to the volume of traffic entering/exiting the business park. The addition of 250 cars will exacerbate this problem.
- Lynch Wood is set between several residential communities and many residents wish to walk or cycle between the various estates, yet the high volume of traffic on Lynch Wood roads that must be crossed on foot makes this undesirable. Northgate residents often complain that traffic from Lynch Wood jumps the traffic lights by Skye Close on Oundle Road. The addition of 250 cars will exacerbate this problem.
- Construction traffic may bring about a negative environmental impact, especially to young children walking to and from Orton Wistow Primary School from Orton Northgate.
- Parking provision appears to be inadequate. We understand that Diligenta (Car Park 5) currently rents 200 spaces to local businesses in Lynch Wood who are short of parking spaces. These cars will have to park elsewhere and it is likely they will park in the residential area of Orton Wistow/Napier Place where there are already very challenging parking problems caused by the school run and in Orton Northgate (which is already happening).
- The addition of commercial retail units will likely have a negative impact on existing independent commercial retail units, including the existing sandwich bar which is directly opposite the area concerned but of which there is no mention in the plan.

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