

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 18 March 2015 at 7:30 pm.

PRESENT:

Mr M Chambers (in the Chair)	Mr P Froggitt	Mrs B Fearon
Mrs J Goodwin	Mrs D Sandles	Mrs J Goode
Cllr J Stokes	Mr C Long	Miss S Bellamy (from 7:31 pm)
Mrs C Normington	Mrs J Farnham	Mrs A Brown (Clerk)

Members: 13 Quorum: 5

MEMBERS OF THE PUBLIC – One Police - One

227/03-15 Apologies for Absence

Apologies were initially received and accepted from Mr I McLaughlan (personal). The Clerk received Mr Warren's apologies after the meeting had closed.

228/03-15 Declaration of Interests and dispensations

1. Received declarations of interest from councillors on items on the agenda – none.
2. Received written requests for dispensations for disclosable pecuniary interests – none.
3. Granted requests for dispensation as appropriate – none.

229/03-15 Public Forum

There was no public forum because the member of public was only observing.

230/03-15 Local Police matters

PCSO Helen O'Driscoll outlined her proposal for a monthly (April – October) 'Meet the Street' initiative which she would like to trial in the Southern sector starting in Orton Waterville. The aim is to target 7 streets in total to bring the community together and improve the quality of life of residents within that particular street. Helen meets residents on a daily basis who all have one thing in common – loneliness and in the last two weeks has been to numerous victims of online fraud and all of them said that they totally rely on the internet for their social activity and have no other means of meeting anyone.

The plan would be for the Police team and partners to door knock the street in advance, speak to as many residents as possible and 'sell' the idea of a street get together to them. They would then call back on the day and assist those with mobility or simply confidence issues to get to the venue. It is hoped that this initiative would build local confidence and encourage relationships, reduce loneliness within all age groups by encouraging networking and a feeling of community spirit and break down barriers between police and residents and raise awareness of issues in the local area.

Helen asked the Parish Council if they could provide a small amount of financial funding towards the venue and refreshments. Councillor Stokes offered financial help from the Peterborough City Councillor Community Leadership Fund and Mrs Farnham offered financial help from the Constables Branch of the Orton Waterville United Charities.

It is hoped that the 'Meet the Street' initiative will take place in May in the village hall.

231/03-15

Ward Councillor

Councillor Stokes reported that:

- The Orton Centre management and Peterborough City Council are still in talks with a large supermarket that is looking to come to the centre. The signage concerns at the centre were also highlighted and will be discussed with Highways.
- The adoption of roads at Southgate and Northgate by the City Council will soon be completed although the bus links will take slightly longer.

232/03-15

Minutes of previous meeting (circulated)

The minutes of the Orton Waterville Parish Council meeting held on 18 February 2015 were unanimously agreed by everyone as a correct record of the meeting and signed by the Chairman.

233/03-15

Correspondence received

1. The Local Government Boundary Commission – Electoral review of Peterborough – A response to the Parish Council letter has been received. It was agreed that Mr Froggitt will take the matter further and refer it to Gillian Beasley at the City Council because the reply does not address the Parish Councils concerns.

2. Local resident – Concerns regarding dog fouling at Elstone Green were noted. The Clerk will contact the City Council dog warden and ask for additional signage to be put up. The new Glutton machine will also be used in this area when it arrives.

3. Local resident email – A safety concern brought to the attention of the Parish Council regarding inappropriate parking on junction of Church Drive and Cherry Orton Road was discussed. Councillor Stokes will ask for the camera car to patrol this area. The Clerk will contact Highways about the problem and ask them about the possibility of double yellow lines being painted on the problem junction. The Clerk informed the meeting that she had received a further complaint of owners leaving their cars parked all day on Cherry Orton Road blocking drives and damaging verges, and then catching the bus into town. The Parish Council agreed that they were unable to do anything about this because the cars are not being parked on yellow lines. If cars are being parked inappropriately then the residents affected must call the police to deal with the matter.

4. Peterborough City Council – The report on Examination of Peterborough City Council CIL Charging Schedule was noted.

5. MAGPAS – A request to support the charity again has been received. The Clerk will ask the charity to complete and submit the appropriate grant award form to the Parish Council.

6. Peterborough City Council – A ‘Community Clear Up Day’ is taking place all over the City on Saturday 21 March 2015. The new Parish litter group will be taking part in this and targeting an area within the Parish.

7. CAPALC – The March 2015 Bulletin was noted and in particular an item relating to ‘Community Work Placement (CWP)’. CWP aims to equip jobseekers with experience in a work environment. The Clerk will obtain more information about the scheme.

8. The Pensions Regulator – Information relating to employer legal duties was noted.

9. Freedom of Information Request - Pension provider information has been requested under the terms of the Freedom of Information Act. The Clerk will provide the required information.

234/03-15

Clerks update

The tree works at Wyman Way are scheduled for 1 April 2015.

235/03-15

Wyman Way recreational field

1. The Clerk is still obtaining costings for creating a meadow. Mrs Farnham informed the meeting that a teacher from the Ormiston Bushfield Academy is interested in helping create the meadow and that perhaps special meadow turf might be an option. It was agreed that the school can take this project forward and present its ideas to the Parish Council.

2. A request has been received from a local resident asking for ‘No Dog Fouling’ posters to be placed at all the entrances leading into the field which have been specifically designed by The ‘Keep Britain Tidy’ charity. The posters have glow-in-the-dark eyes and have been used in trials at problem dog fouling sites across the country. The trial has seen a 46% reduction in dog fouling. It was suggested that other sites across the parish could also benefit from these posters, including Elstone. It was agreed that the Clerk will obtain costings for the purchase of these posters.

236/03/15

Parish bin locations

Mr Froggitt presented to the Parish Council his updated version of Amey's bins location map for the Parish. He asked everyone for their comments regarding the map and if any bins have been missed off or if any should be relocated elsewhere. Mr Froggitt also brought to the attention of the meeting that the City Council will be looking for new litter bin sponsorship in the forthcoming financial year and suggested that perhaps the Parish Council might be interested in sponsoring all the bins within the Parish. The matter will be discussed further at the next meeting.

237/03/15

May Parish Council Elections

Election Day is Thursday 7 May and will also include any Parish Council elections. Parish Council nomination forms are now available on the Peterborough City Council 'Elections' website page. Completed nomination forms should be delivered to the City Council via an appointment from Tuesday 24 March until 4 pm on Thursday 9 April.

238/03-15

Cambridgeshire Police Shrievally Trust – The Bobby Scheme

A request for £200 has been received again from this charity to help with the costs incurred in helping to secure the homes of crime victims within the Parish. The Parish Council previously awarded a grant of £200 to this charity in July 2013.

Resolved: to award a grant of £200 under S137 LGA 1972 to help with the costs that are incurred in securing crime victim's homes within the Parish.

239/03-15

Burial Ground

1. Three quotations have been received for the sanctum unit installations. It was unanimously agreed to award the work to the cheapest contractor who has undertaken this type of work before.
2. The next Health and Safety report is due in April 2015.

240/03-15

Allotments

1. Gostwick

- (a) It was noted that the Clerk had received and dealt with a complaint regarding a bonfire which had been lit and left unattended on an allotment plot. The meeting was asked if there was any news regarding the bonfire trial which was being trialled on several City Council allotments sites. Councillor Stokes informed the meeting that she would find out.
- (b) No other matters of concern were received.

2. Cherry Orton Road

- (a) A matter of concern was raised regarding the poor state of the allotment gate. The gate post is very loose and there is a gap between the post and metal fence. The right-hand gate has to be lifted so that the bolt can be put into place. It was agreed that the Clerk will obtain a quote for repairing the gate and quotes for a new gate.
- (b) A matter of concern was received by an allotment tenant regarding a security issue where tenants living adjacent to the allotments are creating access from their gardens. The Parish Council are aware of this practice which has been going on for many years and do not see this as a problem because the access is coming from private properties and not public highways.
- (c) The Clerk informed the meeting that the problem to help a visually impaired tenant to access the allotments on their own has been solved. An additional key padlock has been attached onto one end of the security chain to act as an additional link. The combination padlock is to be used as normal by all the other tenants but they must ensure that the shackle of the combination padlock is always put through the shackle of the key padlock to allow the visually impaired tenant to access the allotments using their padlock. A sign has been put up on the gates explaining this.

A complaint has been received by the Clerk that there are a number of allotment plots with large amounts of rubbish on them very near to boundary fences which would be an ideal breeding ground for vermin. It was suggested and agreed that the Allotment Working Party go and inspect the allotments and report back at the next meeting.

3. Wyman Way – No matters of concern were received.

241/03-15

Finance & Administration

1. The following payments were authorised:

Cyan	Memorial bench re: H Hall	£449.49*
Mammoth Retail Group Ltd	Bin bag hoops	£68.87*
The Garden Furniture Company Ltd	Eco Backless bench 1.5m	£149.99*
S & C Distribution Ltd	Pre-election leaflets delivery	£243.00*
Beebys Landscaping	Cemetery maintenance – Mar	£456.00*
Clerks salary	Salary (Mar)	£947.21
Clerks expenses	Reimbursements	£93.23
Cambridgeshire County Council	Superannuation (Mar employer & employee contributions)	£379.19
HM Revenue & Customs	Tax and NI (Mar)	£106.60

*Denotes VAT at 20%

2. Income received

Cemetery	£1450.00
Allotments	£40.00
HSBC interest	£0.32
Cooperative Bank interest	£221.87

3. A matter of concern was raised that some of the wording in the current Terms of Reference implies that this is a committee rather than a working group. Mr Froggitt proposed and Mr Chambers seconded to pass the following motion 'to adopt the revised Terms of Reference for the Finance Working Group'

Resolved: to adopt the revised Terms of Reference for the Working Group' to make the document less formal.

4. It was agreed and confirmed that the reserves should be allocated as follows:

- Playground fencing - £4,500
- Sanctum units - £12,000
- General reserves - £40,000
- Gostwick allotment development - £20,000
- Skate park - £50,000

242/03-15

Planning matters

1. Decisions on new applications

15/00015/FUL	Twenty bedroom extension to existing 40 bedroom Premier Inn Hotel, including 16 new parking spaces and the installation of an A/C compound at ground level at Premier Travel Inn, Ham Lane, Orton Waterville, Peterborough PE2 5UU	No objection
15/00123/FUL	Erection of a timber summer house at 46 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ	No objection
15/00278/ADV	Internally illuminated sign at entrance at Peterborough Marriott Hotel, Lynch Wood, Peterborough PE2 6GB	No objection

2. Decisions on previous applications

15/00011/LBC	Alterations and repairs to floor at Manor Farm, 33 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ	Permitted
15/00017/HHFUL	Construction of front porch at 37 Glendale, Orton Wistow, Peterborough PE2 6YL	Permitted
15/00050/FUL	Installation of 75 kilowatts of solar photovoltaic panels of the roof of the Peterborough Arena at Exhibition Hall, East of England Showground, Oundle Road, Alwalton, Peterborough	Permitted
15/00071/CTR	G1 – Reduce height of row of conifers by minimum of 4 metres at Greystokes, Glebe Avenue, Orton Waterville, Peterborough PE2 5EN	Permitted
15/00092/ADV	1 x non-illuminated advertising hoarding at East of England Showground, Oundle Road, Alwalton, Peterborough PE2 6XE	Permitted
15/00114/HHFUL	Single storey side and rear extension at 5 Cherryfields, Orton Waterville, Peterborough PE2 5XD	Permitted

3. Decision from the Planning Committee hearing - none

4. The date of the next Customer Planning forum is on 25 March 2015 in the Bourges Room, Town Hall. Mrs Sandles will attend.

243/03-15

Maintenance matters

The bin on the footpath between the playing fields and Ormiston Bushfield Academy is loose and needs securing.

244/03-15

Future agenda items and announcements

The Annual Parish meeting is on Wednesday 15 April 2015 at 7:00 pm in the village hall

Agenda items:

- CAPALC membership renewal
- Parking by delivery lorry on double yellow lines outside the Tesco store on Wistow Way
- Community Work Placements (CWP)
- Review of compulsory fields on 'website contact us' form
- Peterborough City Council Parks, Trees and open spaces report
- Transparency Code
- Bushfield Bowls club

245/03-15

Date of next meeting - Wednesday 15 April 2015

There being no further business the meeting closed at 9:20 pm.