

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 16 December 2015 at 7:30 pm.

PRESENT:

Mr M Chambers (in the Chair)	Mrs J Goode	Councillor K Aitken
Mrs J Farnham	Mrs D Sandles	Ms J Howell
Councillor J Stokes	Mr P Thomson	Mr S Warren
Mr P Froggitt	Mr C Long	Mr T Rouse
Mrs A Brown (Clerk)		

Members: 13 Quorum: 5

MEMBERS OF THE PUBLIC – One

149/12-15 Apologies for Absence

Apologies were initially received and accepted from Mr S Warren (personal). The Clerk informed the meeting that she had received a letter of resignation from Mrs Normington. This was accepted. Peterborough City Council will be informed so that the vacancy can be advertised.

150/12-15 Declaration of Interests and dispensations

1. Received declarations of interest from councillors on items on the agenda:
Mr M Chambers - agenda item 164/12-15 (personal).
Councillor J Stokes – agenda item 160/12-15 (Trustee member of Nene Park Trust).
2. Received written requests for dispensations for disclosable pecuniary interests (if any) – none.
3. Granted requests for dispensation as appropriate – none.

151/12-15 Public Forum

There was no public forum.

152/12-15 Local Police matters

1. Reports on crime levels in the parish and to agree further action - none.
2. Mr Froggitt informed the meeting that he had attended the recent Special Constable open day and enquired how the Parish Council could help them recruit officers. He was told that they would like the Parish Council to try and encourage people of all ages to join and that anyone joining would be given six months training. Ms Howell asked if she could be given further information which she would like to pass on to Orton Southgate and Northgate Residents Association.
3. This item is in abeyance because the Inspector was unable to attend the meeting.

153/12-15 Ward Councillors

Councillor Stokes informed the meeting that she had met with the residents of Cherryfields who may be affected by visitors to the park parking in their street when the Nene Park Trust new parking charges come into force in March. She has reassured them that the situation will be monitored to ensure that it does not become a problem for them.

154/12-15 Minutes of previous meeting (circulated)

The minutes of the Orton Waterville Parish Council meeting held on 18 November 2015 were unanimously agreed as a correct record of the meeting and signed by the Chairman. The Clerk informed the meeting that an error had been found in the minutes dated 21 October 2015. In agenda item 118/10-15 it should read, 'A matter of concern was raised regarding the condition of the trees within the Churchyard. It was agreed by all that the Clerk should obtain a quote for a 'one-off' cut of the trees **and** on the land between the shops and the churchyard wall although a tree survey will need to be carried out in the first instance which the Clerk will arrange.' Mr Froggitt proposed that this amendment be recorded to amend the minutes. This was seconded by Mrs Goode and agreed by everyone.

- 155/12-15 Clerks update**
- It was confirmed that the 'No Waiting At Any Time' Ham Lane proposal only affects the right hand side of Ham Lane and around the junction.
 - Councillor Aitken has obtained consent from Reef Estates for the installation of a Parish Council notice board at The Orton Centre. The Clerk will take this forward.
- 156/12-15 Correspondence received:**
- 1. Cambridgeshire Police & Crime Commissioner** – The Appointment of new Outreach Worker Emily Gutteridge was noted.
 - 2. Cambridgeshire Police & Crime Commissioner** - Restorative Justice Information was noted.
 - 3. Cambridgeshire Police & Crime Commissioner** - Commissioner's Youth Fund information and how to bid for grants was noted.
 - 4. CAPALC** - AGM Agenda and draft minutes of CAPALC AGM 2014 were noted.
 - 5. CAPALC** - Membership Fees 2016-17 information was noted.
 - 6. CAPALC** - NALC Direct Access Scheme was noted.
 - 7. Nene Park Trust** – Revised parking charges March 2016 were noted.
 - 8. Local resident** – A concern regarding non-resident parking in Cherryfields when Ferry Meadows Country Park parking charges come into force was noted. See agenda item 153/12-15.
- 157/12-15 Rural Vision and Parish Charter 2015**
- This document was implemented by Peterborough City Council on 1 December 2015. The Vision and Charter has been drawn up as a reflection of the Council's commitment to strengthening the relationship with parish councils and the local communities they serve.
- 158/12-15 Dangerous driving in residential cul-de-sacs in Orton Northgate**
- A matter of concern regarding a driving incident in Skye Close, Orton Northgate was brought to the attention of the Parish Council. It was highlighted that there are many delivery vans coming into the estate which are not always driven with due care and attention. A suggestion was made for the erection of some type of speed signs situated at the entrance to Northgate. Councillor Stokes informed the meeting that these roads are still un-adopted and therefore Highways would not be able to do this, however the Developer should be able to. Ms Howell agreed to take this forward and contact the developer.
- 159/12-15 Aidan Patrick Fogarty Deceased Will Trust donation**
- A list was circulated a list of how other Parish Councils have used their grant money. It was suggested that the money should be used for the purchase of additional seating within the Parish. It was agreed by everyone that in the first instance the Leisure and Amenities Working Party should identify areas for new benches and present their suggestions to the Parish Council.
- 160/12-15 Skate Park**
- The Clerk informed the meeting that the Nene Park Trust have confirmed that a sum of £70,000 should be sufficient for the provision of a skate park incorporated with their new play which is due to be completed in 2018 at Ferry Meadows Country Park and that the maintenance costs would be minimal. The Clerk has also contacted Paul Robertson at Peterborough City Council who deals with play areas in the City regarding a skate park elsewhere within the Parish. The Clerk will meet with him and discuss this further once he receives his play equipment audit report.
- 161/12-15 'Orton Waterville' signs**
- Following on from last month's meeting Mr Froggitt informed everyone that he had contacted Peterborough City Council regarding the poor/lack of signage of certain areas within the parish and that they have agreed to look into the matter.
- 162/12-15 Parish Council Conference**
- No further feedback had been received.
- 163/12-15 Youth deprivation within the Parish**
- Mrs Farnham confirmed that she will be going into Ormiston Academy in the New Year to speak with Sixth formers to ask them what youth provision they would like to see in the parish. Mr Froggitt informed the meeting that he had contacted Matt Oliver, Team manager for Youth in Localities for youth figures within the parish as well, but was still waiting for a reply. As background information, Mr Froggitt informed the meeting that the Youth Centre at the Orton Centre closed because the premises were no longer available and not because of lack of funding. The Youth Centre is now situated at Paynells in Orton Goldhay.

164/12-15 St Mary's Church Churchyard trees

The tree survey report was presented to the Parish Council with two schedules – one for the trees within the churchyard and the other for the trees between the boundary wall and shops. It was agreed by everyone that the Clerk should obtain a quote for the tree works within the Churchyard only and send a copy of the report to the church so that they can apply for the necessary tree works planning application. It was also agreed that a copy of the report should be sent to the Tree Officer at Peterborough City Council for information purposes.

165/12-15 Burial Ground

1. Three quotations for the cremated remains area improvements and erection of a memorial wall were presented to the Parish Council. The Clerk will obtain prices for the plaques which will be attached to the memorial wall when it has been erected.

Resolved: to accept the quotation £1,495 from R Harding & Son Landscaping for the cremated remains area improvements and erection of a memorial wall.

2. A request was received from a local resident who has a relative resting in the cemetery to help with its general tidiness i.e. sweeping up the wood chippings from the path, removing old flower wreaths etc. It was agreed by everyone that this would be allowed. The Clerk will notify the resident in writing.

166/12-15 Allotments

1. Feedback from recent the recent allotment tenants meeting was received. The meeting was welcomed by the allotment tenants and the main issues discussed were:

Bonfires - The tenants would like to see an increase in the time period in which bonfires can be lit. No decision regarding bonfires can be made at the moment because the last decision to change the rules on bonfires was only made in September, therefore this will be an agenda item in March 2016.

Rents - The allotment tenants would like to see the costs split separately for each site because they felt that each site is supplementing the other. This will be discussed further at the next Leisure and Amenities Working Party meeting in February.

Allotment Tenants Association – There was no desire from the tenants to set an association up however a suggestion was made that representatives from the allotment sites should be invited to attend the Leisure and Amenities working party meetings to be able to have some input on how the allotments are run and suggest ideas for improvement. It was agreed that two allotment tenants from both Gostwick and Cherry Orton sites attend the next meeting in February 2016.

2. Gostwick – the Clerk had received a matter of concern from an allotment tenant regarding the hedge overgrowing the top of the City Council boundary fence which is blocking sunlight from his plot. The Clerk has contacted Amey who will cut it back if it is on their work sheet when they are in the area. If the hedge is not trimmed in the next few months the matter will need to be raised with Amey again.

3. Cherry Orton Road – no matters of concern were received.

4. Wyman Way - no matters of concern were received.

167/12-15 Finance & Administration

1. To authorise the following payments:

The Royal British Legion	Poppy Wreath	£18.50
Village and Urban	Notice board for village hall	£696.00*
Beebys Limited	Burial ground maintenance - December	£456.00*
Peterborough Office Supplies	Printer cartridge and paper	£48.54*
Secure Fast Hosting Ltd	Email – Google for work	£39.60*
Secure Fast Hosting Ltd	Website hosting annual fee	£144.00*
R Harding & Son Landscaping	Cemetery drains clearance	£75.00
Orton Wistow Under Fives	S137 Grant	£500.00
Key Sports in the Community	S137 Grant	£500.00
Keep Britain Tidy	10 x “We’re Watching You” signs	£300.00*
Clerk’s salary	December salary	£1007.98
Clerk’s expenses	Reimbursements (December)	£64.00
Cambridgeshire County Council	Superannuation (Dec) employer & employee contributions	£422.10
HM Revenue & Customs	Tax and NI (December)	£422.10

*Denotes VAT at 20%

2. Income received

Burial ground	£1103.00
Bank interest	£0.34

3. As budget proposals were agreed at the last meeting, the precept for the next financial year 2016/17 was discussed.

Resolved: to keep the precept at £13.54 (band D) per household for the next financial year 2016/17, the same as in the previous year.

168/12-15 Planning matters

1. Comments on new applications as follows:

15/01855/HHFUL & 15/01856/LBC	1 ½ storey extension to rear of existing listed building at 58 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ	No objection
15/01892/FUL	Demolition of timber clad service building and the construction of a new cavity wall service building at East of England Showground, Oundle Road, Alwalton, Peterborough PE2 6XE	No objection
15/02001/ADV	Non-illuminated park signage at Ferry Meadows Country Park and Orton Meadows, Ham Lane, Orton Waterville, Peterborough	No objection
15/00981/FUL	Re-consultation - New Cowl for top of the flue – retrospective at 42 Church Drive, Orton Waterville, Peterborough PE2 4HE	No objection

2. Decisions on previous applications:

15/01155/FUL	Alterations to Southern elevation of Pegasus House; single storey extension to existing cafe of Pegasus House; redesign of central court yard to Pegasus House (including car park amendments); and creation of additional car park to Saxon House at Pegasus House, Bakewell Road, Orton Southgate, Peterborough	Permitted
15/01644/FUL	Installation of new ball playing area and new playing equipment on eastern site; 3 no. all weather caravan pitches and tarmac spur road on western site at Caravan Club Site Ferry Meadows Country Park, Ham Lane, Orton Waterville	Permitted
15/01679/CTR	Fell 1 x conifer at 10A Cherry Orton Road, Orton Waterville, Peterborough PE2 5EF	Permitted
15/01859/FUL	Change of Use from B8 to B2 and B8 at Perkins, Southgate Way, Orton Southgate, Peterborough PE2 6YG	Permitted

3. Decision from the Planning Committee hearing - none.

4. Feedback from the recent Planning Customer Forum was received. The main area of concern highlighted was that office space in the City Centre could run out because many office buildings are being converted into living spaces.

169/12-15 Maintenance matters

The existing maintenance contract at the cemetery requires three months' notice prior to July therefore the new maintenance contract specification as agreed at the last meeting in the budget proposals will be drawn up over the coming months.

170/12-15 Future agenda items and announcements

The next meeting will be preceded with a visit from Richard Taylor from Hampton Police station.

He will be giving a presentation on the services which they can offer to help deal with ASB, drugs CSE and other matters affecting daily life.

171/12-15 Date of next meeting - Wednesday 20 January 2016

There being no further business the meeting closed at 8:32 pm.