

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 18 October 2017 at 7:30 pm.

PRESENT: Councillors J Goode (Chair), T Rouse, D Sandles, A Airey, J Howell, B Warne, B Fearon, J Stokes, R Proudfoot, M Chambers, K Aitken, Mrs A Brown (Clerk)

Members: 13 Quorum: 5

Members of the public: 2

110/10-17 Apologies for absence
Apologies were received and accepted from Cllr J Farnham (personal) and Cllr G Elsey (personal).

111/10-17 Declaration of Interests and Dispensations
There were no received declarations of interest on any agenda item.

112/10-17 Public Forum
The Chair closed the meeting at 7:31 pm to allow members of the public to speak.

A local resident who had attended the last meeting, asked the Council about the current situation on the recent survey and, following analysis, any proposed next step in relation to the Plegan Place common improvements.

In the September meeting, the resident was asked by Councillor Rouse for their definition of the term 'Commoner.' They stated that they were fully aware of the accepted and historically recognised definition where Commoners were those who both had and exercised specific rights – animal grazing, pig keeping, peat cutting, mineral extraction etc. The Foundation for Common Land organisation is 'a gathering of those across Great Britain and beyond with a stake in pastoral commons and their future'. A quote some of their document page headed "Rights of Common": '..... showing considerable link between communities and 'their' commons ... rights often established through custom where ongoing practice became recognised in law, often couple with strong social traditions and local identity". The resident stated that this reflects in some ways their response to the question in the September meeting where they believe that they said that they had defined commoners as anyone using the common. They have carried out this research on Common Land as it is of interest to them in trying to protect the community in which they live.

The Chair re-opened the meeting at 7.34 pm to conduct the remainder of Council business.

113/10-17 Local police matters
Cllr Fearon informed the meeting that she had attended the recent Police and Crime Commissioner's Parish Council Conference. She reported that the Commissioner Jason Ablewhite, had said that Police officers do not have the time to attend parish council meetings and that eCops should be used to obtain police information. It was agreed to try and analyse the data which comes through eCops and if any trends are seen, use this information to try and put pressure on the police to tackle the issue. The Commissioner also stated that he has funding for more police officers.

Cllr Stokes informed the meeting that she had recently attended the Commissioner's surgery at the Town Hall and was given the names of 4 PCSOs. She has tried to contact them however none have yet responded.

It was noted the Cambridgeshire Police website has been updated.

114/10-17 Ward Councillors
Cllr Aitken reported that she had recently meet with Reef Estates who own Ortongate and that B & M will be opening in around 4 weeks' time. Iceland is already open and the old police station is now being advertised as a vacant property. The road layout works will be carried out when the building

work has been finished. Cllr Stokes agreed to confirm this with Andy Tatt of Peterborough Highway Services.

Action: Cllr Stokes.

115/10-17

Minutes of previous meeting

The minutes of the Orton Waterville Parish Council meeting held on 20 September 2017 were unanimously agreed and **RESOLVED** as a correct record of the meeting and signed by the Chair.

116/10-17

Matters arising from previous meetings

1. Cllr Howell asked for an update as to when the proposed bus service between Orton Northgate and Orton Southgate was going to start. Cllr Stokes informed the meeting that the road has not yet been adopted by the City Council but would ask Andy Tatt for an update as to when this was likely to happen.

Action: Cllr Stokes.

2. 98/09-17 - Cllr Goode informed the meeting that herself, Cllr Elsey and the Clerk had met with Mr Froggitt to discuss his role and presented him with a revised specification. Since the meeting, Mr Froggitt has decided that he is no longer able to continue in the role. The meeting acknowledged the good work which Mr Froggitt had done in this role and accepted his decision. It was agreed that the tasks which Mr Froggitt has carried out will be undertaken by the other Councillors in future. The Clerk is still in the process of drawing up a calendar of tasks which the Council must carry out on an annual basis.

Action: Clerk to draw up calendar of tasks.

3. 92/09-17 -, 11 – Further correspondence and photographs of the area of concern have been received by the Clerk. Cllr Aitken agreed to take this matter forward.

Action: Cllr Aitken.

117/10-17

Correspondence received

1. CAPALC: AGM - Histon and Impington Recreation Hall at 7.00 pm on 7 December 2017.

2. CAPALC: Cambridgeshire Festival of Remembrance - The Robert James Hall, Comberton Village College at 2.00 pm on 29 October 2017.

3. CAPALC: General Data Protection Regulation training update.

4. LCPAS: Course 28 November 2017 – Part 1: Getting ready for the General Data Protection Regulations. It was agreed that the Clerk and Mrs Fearon should attend this event.

5. Refugee Support event – John Clare Theatre, Peterborough Central Library on 23 October 2017 at 7.00 pm.

6. National Childbirth Trust volunteer recruitment.

7. Conference for disabled young people – Holiday Inn, Peterborough on 15 November 2017.

8. Emergency stopping places for Travellers.

9. Healthwatch Peterborough Enew: Issue 211.

10. Briefing session for community groups regarding EDL visit on 21 October 2017.

11. Campaign to end loneliness in Cambridgeshire – Two sessions: City College on 18 October 2017 and St Mary's Church on 24 October 2017.

12. Local resident – Request to try and stop low flying aircraft over area – the Clerk has directed the resident to the government website where complaints can be lodged:

<https://www.gov.uk/low-flying-in-your-area>

13. Local resident – Concerns regarding school traffic parking in Five Arches – Cllr Stokes has previously dealt with this complaint. She has also been to look at the area with Cllrs Elsey and Aitken. On one visit made by Cllr Stokes nobody was parked in this area. Highways have also visited this area in the past. Painting yellow lines in this area will only push the problem to other areas and may even prevent visitors from parking outside the house which they are visiting. It was agreed that the Parish Council will monitor this issue and Cllr Sandles agreed to occasionally visit the area.

14. Customer Planning Forum presentations.

15. CommUNITY Meet and Eat in the Jigsaw Centre, 4.00 pm – 5.30 pm, 31st October 2017, 28th November 2017, 19th December 2017, 20th January 2018, 27th February 2018
Adults £2.50 and under 5's £1.00.

16. Meet and Eat International Buffet at the Town Hall on 13 November 2017, 12 noon – 3 pm, free entry.

17. Cross Keys Homes: Annual report 2016/17 and minutes from recent meeting.

18. Cambridgeshire Acre: Consultation on Local Development Plan.

19. CAPALC: Voluntary Funding event.

20. CAPALC: Voluntary Funding Alert – October 2017.

- 118/10-17** **Ash Tree on corner of Oundle Road/Cherry Orton Road**
Prior to the meeting the Clerk circulated the list of suggestions made for the use of the wood from the felled ash tree. The Clerk informed the meeting that once the main trunk of the tree has been felled, the Parish Council or other sources will need to fund it being removed from the site otherwise it will remain as habitat for wildlife.
- Cllr Proudfoot informed the meeting that local furniture maker Simon Scott has expressed interest in using the wood and may have the means to remove the trunk from the site. It was agreed that Cllr Proudfoot will speak with Simon Scott again to obtain costs for doing this.
Action: Cllr Proudfoot.
- 119/10-17** **Overgrown trees to the rear of Rosyth Avenue, Orton Southgate**
Cllr Howell informed the meeting that a resident had concerns regarding a spinney of silver birch trees which have become very overgrown to the rear of Rosyth Avenue and the residents who live next to them would like them removed. Cllr Elsey had previously dealt with the trees in this area 5 years ago and had 2 removed. As Cllr Elsey was not present at the meeting, it was agreed to hold this agenda item in abeyance until the next meeting.
- 120/10-17** **Parish Council survey**
Cllr Airey informed the meeting that a total of 649 responses have been received and circulated the analysis report. Cllr Howell asked if the report could be further broken down into parish areas to see how every area replied to each question to be able to decide how the Parish Council can address the issues and suggestions made by residents. It was agreed that Cllr Airey will produce detailed analysis reports for each of the parish areas and that they will be discussed at a working group meeting for all Councillors to attend. Any recommended actions/projects will be put before the Parish Council at the next meeting. It was agreed that the Clerk will organise the meeting for 1 November 2017.
Action: Clerk.
- 121/10-17** **The Gannocks play area**
It was agreed to hold this item in abeyance until the full results of the survey are known.
- 122/10/17** **Skate park location**
It was agreed to hold this item in abeyance until the full results of the survey are known.
- 123/10-17** **Pedestrian safety on the Green Wheel in Orton Wistow**
Cllr Howell informed the meeting that a resident has contacted her and asked if pedestrian safety could be improved at a sharp turn on the path that runs alongside the riding school in Wistow, which then turns left toward the railway bridge. The area is becoming very overgrown and cyclists travel along this path at speed as it is part of the Green Wheel. Apparently, metal stanchions were once on the footpath to restrict access but these are no longer in place. It was agreed that the Clerk will find out who owns the footpath and will bring the issue to their attention.
Action: Clerk.
- 124/10-17** **Bulky waste collection**
The next collection is taking place on Saturday 21 October 2017 at 10.00 am – 12.00 pm in the small car park at the back of the Orton Centre.
- 125/10-17** **Orton Wistow community centre**
The Clerk is still trying to contact Caroline Rowan at Peterborough City Council to arrange a survey for the building. Cllr Sandles informed the meeting that she had attended the recent Orton Wistow Community Association AGM and that all the main positions on the Committee have been filled. A new committee position called Maintenance Co-ordinator has also been created as a Wistow resident who has lived here for a long time, wants to give something back to the community. He has experience in the building trade and can turn his hand to most things, and for jobs he can't do he will know someone who can.
Action: Clerk.
- 126/10-17** **Speed watch**
Cllr Howell reported that this month's Speedwatch took place on Oundle Road. Of the 786 cars which were checked, only 10 were found to be doing 36mph or more in a 30mph zone. The figure was low this time because the vast majority of drivers reduced their speed on seeing the Speedwatch sign (which is the very goal of Speedwatch). Of the cars that were speeding, the fastest was doing 39 in a 30mph'.

Cllr Howell also asked the Parish Council if another training session for new volunteers could be run. This was agreed by everyone. The training will again be given by Paul Cole, the Speedwatch Area Coordinator on Friday 19 January 2018 at 7.00 pm in the Jubilee Room. Cllr Howell will produce an advert for The Oracle asking for more volunteers and also place it on social media.

Action: Clerk and Cllr Howell.

127/10-17

Memorial bench for the late Cyril Long

Cllr Goode informed the meeting that she had been in contact with the family regarding the location of the bench. The family's preferred location is on the corner of Cherry Orton Road/ Oundle Road as Mr Long often sat here to rest on his walks back from Ferry Meadows. There is currently a Parish Council bench in this location. It was unanimously agreed that the new memorial bench should go in this location and that the existing one is removed and relocated perhaps in The Gannocks play area. The preferred option was that the bench should have the memorial inscription engraved into the back of the seat as a plaque could be easily removed. It was also noted that the Village Hall Committee still wish to make a contribution to the bench purchase and it was agreed that Cllr Rouse raises this with the committee. It is envisaged that the costs of the bench will be approximately £750.00.

Action: Cllr Rouse.

128/10-17

Cemetery

Health and Safety report due next month. Cllr Goode agreed to liaise with Cllr Farnham and carry out the inspection.

The Clerk informed the meeting that she had been asked if it was possible to plant a rose bush close to that of their deceased relative in the cremated remains area. The maintenance contractor has already told the Clerk that a rose bed would be easy to maintain as part of his duties within the cemetery. It was suggested that the rose bed could be sited in front of the new memorial wall. It was **RESOLVED** that a rose bed is created in front of the new memorial wall.

129/10-17

Allotments

The Clerk reported that 2 sheds had been broken into at Gostwick. The stolen items were later found on the ground of a nearby plot. As a precaution, the Clerk has changed the gate code as there was no visible evidence of anyone entering the site over the fence.

130/10-17

Finance & Administration

1. The following electronic payments were authorised:

SurveyMonkey	October monthly standard plan	£29.00*
R Harding & Son Landscaping	Cemetery maintenance/levelling and seeding graves	£430.00
R Harding & Son Landscaping	Churchyard maintenance	£330.00
R Harding & Son Landscaping	Replace taps at allotments	£200.00
Peterborough City Council	Grass cutting/maintenance at The Gannocks	£2258.40
CAPALC	Annual Catch Up Day	£50.00
Royal Mail	Response plus service – returned survey postage costs	£178.82
Clerk's salary	Salary (Oct)	£1125.69
Clerk's expenses	Reimbursements (Oct)	£86.40
Cambridgeshire County Council	Superannuation (Oct) employer & employee contributions	£511.55
HM Revenue & Customs	Tax and NI (Oct)	£248.31

*SurveyMonkey standard plan to be cancelled as no longer required.

2. Income received:

Allotment rent	£1688.00
Cemetery fees	£1045.00
Orton Longueville PC – Printer ink	£7.41
HSBC Bank interest	£0.20

3. The end of 2nd quarter accounts were noted and **RESOLVED** to amend the budgets for the following cost centres are amended as follows:

- Administration & Finance – Increase by £500.00, to be taken from General Reserves, to take into account the cost incurred in carrying out the Parish Council survey.
- Allotments – Increase by £800.00, to be taken from General Reserves, to take into account the new fence at Cherry Orton Road and new taps on both sites which were not originally in the budget. This means that the budget in this account is now the expected income from rents.
- Local amenities – Increase by £3000.00, to be taken from the Burial Ground. Since July, churchyard maintenance is being accounted for separately as previously it was part of burial

ground maintenance. The churchyard is now closed and the Parish Council can no longer be reimbursed for this via the precept.

Cllr Goode informed the meeting that Ormiston Bushfield Academy had contacted Cllr Farnham and asked if the £15,000.00 allocated in last year's budget for a basketball court could be used for the purchase of other pieces of play equipment to be sited within the school campus as they have been unable to find a suitable place for the basketball hoop which would be available to both students and public. The school would like to purchase the following:

2 x outdoor table tennis tables, @ £2,000.00 each = £4000.00

2 x outdoor basketball hoops @ £1600 each = £3200.00

1 x outdoor table football @ £750.00

Total cost: £7950.00

Cllr Airey asked whether anyone knows what happened to the existing table tennis tables which were once outside on the field just beyond the Amey compound. It was thought that they belonged to Cross Keys Homes. It was agreed that Cllr Farnham should try and find out what had happened to these tables and to clarify the exact requirements from the school with a view to this proposal being tabled as a motion at the next meeting.

Action: Cllr Farnham.

131/10-17

Planning matters

1. Comment on new applications as follows:

17/01748/LBC	Replace/repair existing roof structure and replace existing thatch with Combed Wheat Reed; Remove existing front porch; Re-render and paint the existing pebble dash; Replacement of 3 windows; Internal works relating to 2 nd bedroom, kitchen and living room at 58 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ	No comments.
17/01954/FUL	Proposed recladding, replacement windows, doors and roller shutter and perimeter 1.8M high security fencing at 2 Milnyard Square, Orton Southgate, Peterborough PE2 6GX	No comments.
17/01965/HHFUL	Erection of single storey front and rear extensions at 14 Everingham, Orton Brimbles, Peterborough PE2 5XP	No comments.
17/01967/CTR	Fell two x Apple trees and two tree trunks of unknown species at 57 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EH	No comments.
17/01996/CTR	Fell Acer Negundo (T1) and reduce Apple (T2), fell Laburnum (T3), fell Ash (T4) and Curpessus (T5), fell Ash (T6) and (T7), reduce large limb on Ash (T8), reduce 2 x Apple trees by 50% (T9) and (T10) and fell 2 x Apple trees (T11) and (T12) at 51 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EH	No comments.

132/10-17

Maintenance matters

- Collingham, Orton Goldhay – A metal container which was left behind after building works needs removing. Cllr Aitken agreed to deal with this.
- Beckingham, Orton Goldhay – There is fly tip at the back of a house. Cllr Stokes agreed to deal with this.
- Brudenell, Orton Goldhay – Coop shopping trolleys are collecting in this area. Clerk to contact Coop manager.
- Lynchwood – Footpath running alongside Oundle Road at Lynchwood is pitch black at night and unsafe to walk. The trees on both sides of the footpath are extremely tall and appear to be blocking the light from the street lights which are on the road. Cllr Aitken agreed to raise this with Peterborough City Council and ask them to cut back the trees to allow the light from the street lights onto the footpath.
- Ash Tree in the shelter belt at Debdale is leaning over and needs attention. Clerk to notify Peterborough City Council.

133/10-17

Future agenda items and announcements

- It was noted that Peterborough City Council has advised some residents of East of England Way, Orton Northgate of an open consultation on its proposal to introduce waiting restrictions on a section of East of England Way (the section that runs parallel to the Holiday Inn Express). Residents are concerned that the area proposed extends too far into the residential part of East of England Way and would like the restricted area to end just after the turning into the Holiday Inn (i.e. before the residential part of East of England Way begins). The consultation ends on 9th November 2017.
- Travellers are in situ at The Maples. Cllr Aitken informed the meeting that Peterborough City Council are aware of this.

- Cllr Proudfoot will be displaying the five pieces of proposed play equipment and the Wildlife Trust management plan for The Gannocks prior to the December meeting at 6.30 pm for members of the public to come in and view, and give their opinions.
- Cllr Fearon gave her apologies for the next meeting.

134/10-17

Date of next meeting - Wednesday 15 November 2017.

There being no further business, the meeting closed at 9.37 pm.