

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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Minutes of the virtual Orton Waterville Parish Council meeting held virtually via Zoom on Wednesday 15th July 2020 at 7.00 pm

PRESENT: Councillors J. Farnham (Chair), M. Barrows, M. Chambers, B. Fearon, T. Rouse, B. Warne, K. Knight, J. Howell (from 7.08 pm, Dr Sridhar (from 7.12pm) and Mrs A. Brown (Clerk).

Members: 13 Quorum: 5 Members of the public: 1

7.00pm Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.
None.

47/07-20

Apologies for absence

Apologies were received and accepted from Cllr D. Sandles and Cllr S. Dallimore (personal reasons).
Apologies were received after the meeting from Cllr R. Proudfoot and Cllr J. Goode (personal reasons).

48/07-20

Declaration of Interests and Dispensations

None.

49/07/20

Local police matters

Cllr Farnham reported that:

- She and the Clerk had met with PCSO's to discuss improving security at the allotment sites.
- The Police recently dealt with a large car meet and subsequent drifting.
- A property on Overton Way has recently had garden furniture stolen from their back garden.

50/07/20

Ward Councillors

Cllr Howell gave the following report:

- A number of residents of Orton Wistow and Orton Brimbles have got in touch with complaints about the tree belt. The council maintains the tree belt but the trees were originally planted by the Peterborough Development Corporation. Unfortunately, some of the species that were planted several decades ago are not particularly suitable and some are very close to private dwellings. The main problem right now is that some of the trees are very tall and their higher branches are reaching over private gardens. These are too high for residents to tackle themselves and residents are calling on the council to do more to help. We are speaking with the council. However, the council's Tree and Woodland Strategy is not very helpful in this regard and it may be that the strategy will have to be amended in order for the action residents want the council to take to be permissible.
- A number of issues are currently affecting Orton Northgate. On 20th July, CityFibre will start digging in the council-adopted parts of Northgate. The work is expected to finish on 23rd September. Concerned that some residents won't be able to move their cars from the pavement on streets such as East of England Way, I have come to an arrangement with the Showground so that Northgate residents can park on the Showground while CityFibre is digging up the street. There is a number for residents to call should there be any problems 0800 0836160.
- CityFibre will start digging in Orton Wistow on 31st July.
- The council is to undertake a consultation with Northgate and Southgate residents to ascertain whether a planned bus route through the two estates is still desired (and therefore viable). The developer Persimmon will pay for a 'bus gate' to be put in place where Loch Lomond Way meets Dunblane Drive, but only if there is to be a bus route through the two estates.
- I've had regular meetings with the police and the council to address the long-standing problem of antisocial driving on Orton Southgate Industrial Estate and more recently on public roads. The council has a budget of £50k to spend on addressing the problem at Stapledon road. However, money will have to be found from somewhere else to address the issues on the public roads (Orton Parkway and Oundle Road). The police have suggested measures that will bring an end to the

problem, but do not have the money to pay for them. The police are also planning to go to court for a county-wide injunction to prevent drifting and racing.

I spoke to the company working on the masterplan for the Showground redevelopment and am informed that work on this will start up again in September (the plan had been due in March, but is now running several months behind schedule).

- It is hoped that the brown bin collection will return to its original fortnightly schedule, if Aragon can arrange to recruit additional staff. For the time being, the brown bin collection is monthly, free of charge, and new subscribers cannot be permitted.
- The first meeting of the full council will be on the 29th of July via Zoom.

Cllr N Day gave the following report:

- Dave Poulton from 'Up the Garden Bath' is moving forward with improving the planters in Brudenell and Kilham by starting with a litter pick. He is actively looking for volunteers to help with the project. Cate Harding is their new Director and will be taking the lead in negotiations with Peterborough City Council to arrange the required paperwork.
- As a City Councillor, Cllr Day has put forward a Food Strategy Motion for the next Full Meeting of Peterborough City Council. The Strategy would address not just food poverty but would promote people to grow their own food and look at how restaurants and businesses can help. The Strategy should extend out to the Ortons.

51/07-20

Minutes of previous meeting

The minutes of the Orton Waterville Parish Council meeting held on 17th June 2020 were agreed and **RESOLVED** as a correct record of the meeting and signed by the Chair.

52/07-20

Clerk's update

1. 15/12-19 Cherry Orton Road residents' request in respect of RP Meats

The Chair and Clerk have attended an update meeting with Peterborough City Council (PCC) and were informed that the matter is still being investigated. However since the meeting RP Meats has been served with a noise abatement Notice.

2. 11/05-20 Bat box placements near village ponds

These will be purchased by the Clerk as soon as they are back in stock.

53/07-20

Correspondence received

1. CAPALC: Monthly Bulletin.
2. CAPALC: NALC Chief Executive Bulletin.
3. CAPALC & NALC: Coronavirus updates.
4. Peterborough City Council: Highlights from the HUB and Communities updates.
5. CAPALC: Reminder of 'Drop in Hour' via remote access.
6. MAGPAS: Request for funding – The Clerk has sent a grant application form.
7. Peterborough City Council: Revised garden waste collections.
8. Update from Action Police and Crime Commissioner: Parish, Town and City Council briefing Tuesday 9th March 2021, 6.00 pm – 8.00 pm (Peterborough Councils).
9. Support for Cross Keys Homes Tenants.
10. Peterborough Highways Services: Oundle Road, Alwalton Highway Improvement Project update.

54/07-20

Parking issues on Ham Lane and Cherryfields

Cllr Howell reported that before embarking on a formal Peterborough City Council(PCC) consultation with Cherryfields residents regarding a RPZ (residents parking zone) that could fail as it did a few years ago, she ran a straw poll by putting surveys through people's doors and asked them to leave them out for collection. Households were asked whether or not they were in favour of a RPZ. As most household appeared to be in favour of a RPZ, she will ask PCC to undertake a formal consultation.

55/07-20

The Gannocks play area

The play area is still closed as the Clerk is still waiting for guidance from PCC and once we are able to meet all Covid19 safety requirements on how to safely re-open. The Chair and Clerk have also attended a seminar run by CAPALC which provided practical guidance on how to open safely. It was agreed that the play area will re-open when the Clerk has received all necessary information from PCC. Cllr Howell stated that she will ask when this guidance will be issued when she attends the next group leaders meeting at PCC on Monday.

- 56/07-20 Parish Lengthsman**
It was RESOLVED to renew the Lengthsman contract for a further year until 31st August 2021.
Action: Clerk.
- 57/07-20 Parish Council website**
It was RESOLVED that Netwise will provide the new website and purchase the premium package at £599 to build the initial site. The company works with the latest compliance (NALC and GDPR). Ongoing costs of £300.00 per annum will include website updates, maintenance, support and hosting. All Councillors will be set up with the generic email addresses.
Action: Clerk.
- 58/07-20 Parish Council meeting dates in the village hall**
The village hall does not know when it will be opening as currently there are not enough users who wish to return to the facility at this moment in time to cover the operating costs of the hall being open. The Clerk stated that the committee has asked whether the Parish Council would consider moving the day on which it meets to enable them to maximum their income potential. The Parish Council agreed that this would not be an issue and that a Tuesday evening would be suitable. The matter will be discussed again at the next meeting.
- 59/07-20 School Street Scheme**
A School Street Scheme is where the road outside a school temporarily closes to become a pedestrian and cycle/scoot zone during the school's opening and closing times. Temporarily closing roads outside schools will help to implement social distancing and encourage active travel, with the added benefit of reducing congestion and pollution at the school gates and improving safety for children on their way to and from school. PCC is looking to support the implementation of a number of School Street Schemes under a temporary traffic regulation order for up to 18-months as funding is being provided by the government to local authorities to encourage more cycling and walking.

As Ward Councillors, Cllrs Howell and Day are keen for Orton Wistow Primary School to join the scheme as traffic congestion is a major issue in the area during school drop off and pick up times. Cllr Day has been in contact with the headmaster regarding the scheme. She has also spoken with Matthew Barber of Sustrans who is willing to work with the school and has suggested putting in measures in place to help make the scheme successfully e.g. creating a formal stride and park car park in nearby Lynchwood Business Park, having part time bus gates, allowing permit holders to drive through the area.
- 60/07-20 Cherry Orton Road and Debdale ponds**
Both ponds are overgrown. The Clerk informed the meeting that the PCC Ecologist Officer left in March 2020 and no one is tasked to look after them until a new officer has been recruited. In the meantime any health and safety or litter issues can be directed to James Collingridge at PCC.

Cllr Howell suggested contacting the Peterborough Conservation Volunteers as this group have worked on the ponds in the past. Cllr Howell will forward the contact details to the Clerk who will get in touch with them.
Action: Cllr Howell and Clerk.
- 61/07-20 Reports from outside bodies**
None.
- 62/07-20 Bulky waste collection**
The next collection in the small car park at the back of Ortongate is on Saturday 26th September 2020, 10.00 am – 12.00 pm.

Orton Longueville Parish Council has their next collection in the Herlington car park, Orton Malborne on Saturday 5th September 2020, 10.00 am to 12.00 pm.
- 63/07-20 Cemetery**
1. The Health and Safety report completed by the Chair and Clerk was circulated. It was agreed that the following actions highlighted in the report will be addressed:
- Children's burial section to be landscaped to improve appearance. Laurel to be planted to fill in gaps.
 - All foliage boundaries require extra attention during the summer months including rose bed.

- More colourful plants including spring bulbs to be planted to give more colour.
- Internal roads and footpaths - minor moss in areas requires attention.
- Notice board requires varnishing.
- Benches all require cleaning.
- Cremated remains area to be landscaped and new bench installed.
- Bunker area for storage of excess soil to be created.
- Outside of the bin to be cleaned.
- Bench outside of cemetery gates – graffiti to be removed.
- All grass areas require an application of weed killer.

2. No other matters of concern.

64/07-20

Allotments

1. The Clerk reported that she and the Chair had recently met with Cherry Orton allotment tenants after receiving reports of large rats being seen on the site. Unmanaged compost heaps appear to be contributing to the problem. Baited rat boxes were last used on the site several years ago to deal with the same problem. It was **RESOLVED** that Peterborough Pest Control will manage baited rat boxes on the site for one year, cost £495.00. The refuse collection will be brought forward to clear away green waste that is not being composted correctly and other rubbish lying around the site. All allotment tenants will be encouraged to manage their compost heaps or have enclosed containers for their green waste which should then be removed from the site. The Clerk will also look into the provision of brown bins on the site for allotment tenants to dispose of their green waste.

Action: Clerk.

2. The Clerk reported that she and the Chair had met PCSO Moore and PCSO Upex at Gostwick and Cherry Orton allotment sites to look at improving allotment security.

At the Cherry Orton allotment site a large amount of tools were found left out which could be used by intruders to break into sheds. The PCSO's also noted that there are a number of gates leading into the site from residential properties and that these should be addressed by the Parish Council as a security concern. Anyone using the gates to access the allotments can be considered trespassing onto private property. PCSO Moore will be providing the Clerk with 'Allotment Watch' signage for the gates of both sites.

Action: Clerk.

65/07-20

Finance & Administration

1. The following items of expenditure were approved:

Peterborough Limited	Lengthsman service July 2020	£2290.55
Peterborough Limited	Additional black bin collection 13 th June 2020	£1680.00
Wave	Water charges – burial ground	£24.54
Zoom remote meeting platform	Monthly upgrade July 2020	£14.39
Peterborough Office Supplies	Paper shredder	£86.39
Mark Hazlehurst	Internal Auditor Services 2019/20	£400.00
Gattonero	Website security monitoring July 2020	£10.00
CAPALC	Seminar Opening outside facilities Clerk & Chair	£150.00
R Harding & Son Landscaping	Cemetery (incl. 13 graves levelled and seeded), Churchyard, The Gannocks, allotment maintenance,	£1021.00
Mrs A Brown	Clerk's salary (July 2020)	£1199.10
Mrs A Brown	Clerk's expenses and reimbursements	£48.73
Cambridgeshire County Council	Superannuation (July 2020) employer/employee contributions	£369.50
HM Revenue & Customs	Tax and NI (July 2020)	£242.96

2. Income received

Orton Longueville Parish Council – Contribution to Zoom subscription	£5.99
HMRC VAT refund	£10369.43
HSBC Bank interest	??

3. It was **RESOLVED** to approve the end of month accounts and bank reconciliation.

66/07-20

Planning matters

It was **RESOLVED** to submit comments where appropriate on applications as below:

20/00768/CTR	Proposal: Deodar (T1) Trim to maintain	No material observations
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	shape & size also remove deadwood, Fell Yew (T2) and Ash (T3) Reduce selected lower branches to maintain shape and balance also remove deadwood at Green Gates, 49 Cherry Orton Road, Orton Waterville, Peterborough PE3 5EH	
20/00769/CTR	Proposal: Fell Ash (T1), Fell Cherry (T2) and Sycamore (T3) raise lower crown to 3-4m at 51 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EH	No material observations
20/00778/TRE	Proposal: Oak (T1): clean crown and lift to 5m. Oak (T2): clean crown and remove lowest limb facing east over garden. Ash (T3): lift crown to 5m and prune south-facing limb back to previous growth point at 3 Gleneagles, Orton Waterville, Peterborough PE2 5UZ	No material observations
20/00792/HHFUL	Single storey extension to north, south and east elevations. front porch extension, alterations to roof style, external alterations including render and vertical cedar cladding, paint south elevation, and associated alterations at 7 Debdale, Orton Waterville, Peterborough PE2 5HS	Comments to be submitted to PCC: <ul style="list-style-type: none"> • The re-submitted plans are a significant improvement on those previously submitted and are more in keeping with the area. • The Parish Council requests that consideration is given by the case officer to impose a planning condition preventing the use of the flat roof as an outside terrace. This directly overlooks the neighbouring property at 6 Debdale and would cause a loss of privacy and noise nuisance. • The Parish Council requests that consideration is given by the case officer to impose a planning condition that the new elevation facing 6 Debdale is finished in a through coloured render rather than painted brickwork.
20/00825/HHFUL	Single storey extension at rear to form a kitchen and first floor extension over existing garage to form a bedroom at 12 Dunblane Drive, Orton Southgate, Peterborough PE2 6SW	No material observations
20/00849/CTR	Ash Tree (T1) - reduce overhang by 2m at Open Space, The Long Walk, Orton Longueville, Peterborough	No material observations
20/00834/HHFUL	Proposed Two Storey Rear Extension at 1 Martins Way, Orton Waterville, Peterborough PE2 5DY	No material observations
20/00846/HHFUL	External Finishes and Air Conditioning units – Retrospective at 21 Cherryfields, Orton Waterville, Peterborough PE2 5XD	Comments to be submitted to PCC: <ul style="list-style-type: none"> • The cladding and finishes now applied to the above property are not in keeping with the design, appearance and materials of the surrounding residential properties. They appear to be designed for use on a commercial property. • Clause 3 of the original planning application has been breached. The original

		<p>brickwork was not black - the bricks on this development are a very light red and a darker red. The shiny black glittery tiles on the front and back of the house are not in keeping with any other property in the surrounding area.</p> <ul style="list-style-type: none"> • The planning application states 3 air-conditioning units on the flat roof, the plans show differently, with one on the rear elevation. Currently there appears to be brackets for 3 air-conditioning units on the flat roof, one unit is currently fitted. It needs to be confirmed how many units are to be fitted. • The air-conditioning units will cause a noise disturbance resulting from their use for nearby neighbours. They are also being sited with no regard to the visual amenity of the neighbours. • It is noted that the ground floor plan is missing from this application – should this have been submitted? • The Parish Council has been informed that an out building has appeared within the rear grounds of the property however it is not shown on any plan. The out building has a palm leaf roof and is clad in bamboo which is not in keeping with the local area. Should planning permission have been sought for this building?
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67/07-20

Maintenance matters

- Trees and bushes growing alongside the footpath on Oundle Road near the Orton Brimbles/Orton Wistow roundabout are overgrown. The Clerk will report this to PCC.
Action: Clerk.
- Residents in Cherryfields are unhappy with the litter which is accumulating in the Ham Lane lay-by due to the number of stalls now set up there. The Clerk will report this to PCC.
Action: Clerk.

68/07-20

Future agenda items and announcements

None.

69/07-20

Date of next meeting

Wednesday 16th September 2020 - No meeting in August.

The meeting closed at 9.15 pm.